

## Las Vegas TGA Ryan White Part A HIV/AIDS Planning Council

**MINUTES** AUGUST 23, 2013

9:00 AM – 3:30 PM

CLARK COUNTY GOVERNMENT CENTER  
500 GRAND CENTRAL PARKWAY  
LAS VEGAS, NV 89106

Submitted By: Linda Montgomery

<b>MEMBERS PRESENT</b>	Melissa Norwood, Marco Flores, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Alisha Barrett, Liliانا Dionisio, Aliya Buttar, Cheryl Radeloff, Lorenzo Fernandez, Rick Reich, John Miles, James Foley
<b>MEMBERS ABSENT</b>	Angelica Pichardo, Jamie Perry, Rev. Wilfred Moore, Jason Hampton, Dorcas Okendo, Natalia Lopez, Alex Flores, Karyn Smith, Lea Carrasco-Zanini, Dan Olsen,
<b>STAFF PRESENT</b>	Linda Montgomery
<b>GUESTS AND MEMBERS OF THE PUBLIC PRESENT</b>	Jeff Daniel, Arlette Dela Cruz, Jim Driscell, Janet Carman, Lane Olsen, Antioco Carrillo, Randy Reinoso, Laurie Evans, JeKeissa Mosley, Tracy Skinner, Tammy Chinn, Mark McGrath, Adam Ouderkirk

### 1. CALL TO ORDER

<b>CALLED TO ORDER</b>	Alisha Barrett-Planning Council Co-Chair at 9:15 AM.
<b>CONFIRMATION OF POSTINGS</b>	Alisha Barrett-Planning Council Coordinator received 10 confirmations.
<b>ESTABLISHMENT OF A QUORUM</b>	A quorum was established at 9:45 am.
<b>STATEMENT OF AGENDA</b>	Agenda was read as stated.
<b>PUBLIC COMMENT</b>	None
<b>APPROVAL OF MINUTES</b>	Approved

### 2. BUSINESS ITEMS

#### A) JEFF DANIELS (INFORMATIONAL)

	<p>Jeff Daniel discussed:</p> <ul style="list-style-type: none"> <li>• Roles of CEO, Grantee &amp; Planning Council.</li> <li>• HRSA feedback on Fiscal Year 2013 PSRA.</li> <li>• Women's Needs Assessment and rationale for study to determine needs of women living with HIV.</li> <li>• Affordable Care Act will be available starting in January 2014 open enrollment begins in October.</li> </ul>
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#### B) PLANNING (FOR POSSIBLE ACTION)

	<p>2013 Carryover Allocation:</p> <ul style="list-style-type: none"> <li>• Carryover from Grant Year 2013 is \$173,000 and needs to be allocated at this time.</li> <li>• Motion was made by Rick Reich and seconded by Vicki Koceja to allocate Carryover money as follows             <ol style="list-style-type: none"> <li>1. Outpatient Ambulatory - \$106,500</li> <li>2. Oral Health - \$66,500</li> <li>3. MAI Outpatient Ambulatory - \$40,000</li> </ol> </li> <li>• Motion Passed as:             <ol style="list-style-type: none"> <li>1. 9 For ( Melissa Norwood, Heather Lazarakis, Vicki Koceja, Aliya Buttar, Cheryl Radeloff, Lorenzo Fernandez, Rick Reich, John Miles, and James Foley)</li> </ol> </li> </ul>
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2. 2 opposed ( SaBrina Hagan-Finks and Lilana Dionisio)
3. 1 Abstention ( Marco Flores)

Priority Setting

- Data was reviewed by Collaborative Research and weighted including Women's Needs Assessment data, quality improvement data and service delivery data. All 30 service categories were prioritized. FY2014 priorities are as follows:

Service Category	Weighted Total	2014 Ranking
Medical Case Management	13	1
Outpatient/Ambulatory Medical Care	18	2
Medical Transportation	23	3
Early Intervention Services	29	4
Oral Health Care	34	5
Mental Health Services	36	6
Health Education/Risk Reduction	44	7
Health Insurance Premium/Cost Sharing	46	8
Medical Nutrition Therapy	51	9
Housing Services	52	10
Food Bank/Home Delivered Meals	54	11
Emergency Financial Assistance	56	12
Substance Abuse Services-Outpatient	56	13
AIDS Pharamaceutical Assistance (local)	63	14
AIDS Drugs Assistance Program (ADAP)		15
Home Health Care		16
Home and Community-based Health Services		17
Hospice Services		18
Case Management (non-Medical)		19
Child Care Services		20
Legal Services		21
Linguistic Services		22
Outreach Services		23
Permanency Planning		24
Psychosocial Support Services		25
Referral to Health Care/Support Services		26
Rehabilitation Services		27
Respite Care		28
Substance Abuse Residential Services		29
Treatment Adherence Counseling		30

- Motion was made by Rick Reich and seconded by Vicki Kocuja to accept rankings as presented.
- Motion passed as:  
12 – For ( Melissa Norwood, Marco Flores, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Kocuja, Lilana Dionsio, Ailya Buttar, Cheryl Radeloff, Lorenzo Fernandez, Rick Reich, John Miles and James Foley)  
0 – Opposed  
0 - Abstained

Resource Allocation

Approval of Resource Allocations for Service Categories For:

- Clients already in care
- New clients
- Bringing out of care Clients into Care
- HIV Positive Unaware Clients

		\$ 5,692,503
<u>Service Category (HRSA)</u>	<u>FY14 Grant Request</u>	<u>% of Request</u>
Medical Transportation	\$ 168,816	3%
Outpatient/Ambulatory Medical Care	\$ 1,783,317	37%
Housing Services	\$ 60,000	1%
Medical Case Management	\$ 1,279,138	26%
Food Bank/Home Delivered Meals	\$ 29,007	1%
Substance Abuse Services-Outpatient	\$ 150,277	3%
Mental Health Services	\$ 302,023	6%
Oral Health Care	\$ 168,403	3%
Assistance	\$ 46,242	1%
Early Intervention Services	\$ 550,000	11%
Emergency Financial Assistance	\$ 76,263	2%
Medical Nutritional Therapy	\$ 125,142	3%
Health Education/Risk Reduction	\$ 100,000	2.1%
AIDS Pharmaceutical Assistance (Local)	\$ -	0%
Non Medical Case Management	\$ -	0%
Psychosocial Support Services	\$ 7,500	0.16%
<b>Total Services</b>	<b>\$ 4,838,627</b>	<b>100%</b>
<b>Core vs. Support Break Out</b>		<b>2014</b>
Core Services		91%
Support Services		9%
<i>*Total Services + 15% (Grantee, PC Support and QM)</i>		

- Motion was made by Rick Reich and seconded by Vicki Kocuja to accept these categories.  
12 – For ( Melissa Norwood, Marco Flores, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Kocuja, Lilana Dionsio, Ailya Buttar, Cheryl Radeloff, Lorenzo Fernandez, Rick Reich, John Miles and James Foley)  
0 – Opposed  
0 – Abstained

Planning Council FY2014 Directives to the Ryan White Grantee

**I. GRANT ADMINISTRATION**

**DIRECTIVE 1.1 - TO FACILITATE COST EFFECTIVENESS AND FULL EXPENDITURE OF FUNDING ACROSS ALL SERVICE CATEGORIES**

The Grantee must ensure that prioritized funded services are available to all people living with HIV/AIDS in all regions of the TGA. The Grantee will utilize service categories, service category definitions and percentages as approved by the Planning Council. The Grantee shall produce a report

to the Council. The report will show the final allocations. The Grantee shall produce no less than a quarterly report, and submit the report to the Executive and Planning Council.

**DIRECTIVE 1.2 – RAPID REALLOCATION TOOL FOR THE GRANTEE**

The Grantee may rapidly reallocate funds without Planning Council consent based on the following conditions:

1. Up to 10% of the service category allocation
2. Service category reallocations may occur after the second quarter of the grant year (August 31<sup>st</sup>)
3. Service category reallocations can be made from support to support. Support to core and core to core.

**II. GENERAL CONTRACTOR RESPONSIBILITIES**

**DIRECTIVE 2.1 – TO FACILITATE DEVELOPMENT OF AND ADHERENCE TO THE TGA'S STANDARDS OF CARE**

All Ryan White Part A funded service providers shall adhere to the Standards of Care approved by the Planning Council and developed in partnership with the Grantee.

The Grantee shall monitor data collection and quality of care, produce a periodic report in conjunction with the Planning Council's Executive Committee, and submit the report to the Planning Council.

**DIRECTIVE 2.2 – TO FACILITATE SERVICE UTILIZATION DATA**

The Grantee shall monitor data collection and utilization data and produce a report for the Planning Council for the purpose of the Priority Setting and Resource Allocation process. For the purpose of setting Out of Care and Unaware goals, the Grantee shall provide quarterly and annual reports on the number of PLWHA returned to care and the number of Unaware PLWHA identified and linked to care. Additionally, the Grantee shall provide the Planning Council with an annual report of Community Viral Load and CD4 monitoring.

**DIRECTIVE 3.1—ENHANCE THE TGA'S MEDICAL CASE MANAGEMENT MODEL**

The Planning Council directs the Grantee to further develop the TGA's Medical Case Management model that fully complies with HRSA's Medical Case Management definition. This includes further enhancement of the linkage between medical case managers and the HIV medical team.

- Motion was made by Vicki Koceja and seconded by Rick Reich to accept the Directives 12 – For (Melissa Norwood, Marco Flores, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Lilana Dionsio, Ailya Buttar, Cheryl Radeloff, Lorenzo Fernandez, Rick Reich, John Miles and James Foley)  
0 – Opposed  
0 – Abstained

**3. Informational Items**

<b>JEFF DANIEL</b>	Allocation and Expenditure Tables & Other Handouts Affordable Care Act Question & Answer sheet
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**4. Next Meeting**

<b>NEXT MEETING</b>	Phase 1 of Planning Cycle Tuesday, October 1 <sup>st</sup> , 2013 1:00 – 4:00 pm Clark County Social Services 3 <sup>rd</sup> Floor conference Room
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**5. Public Comment**

<p>CHERYL RADELOFF</p> <p>ANTIOCO CARRILLO</p>	<p>Summit on Wednesday September 25<sup>th</sup>, 2013 Getting to Zero! Treatment + Adherence + Prevention All Day</p> <p>AFAN'S Black &amp; White Party – Saturday August 24<sup>th</sup> at the Hard Rock Hotel &amp; Casino</p>
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<p><b>6. Adjournment</b></p>	
<p>MEETING ADJOURNED</p>	<p>1:50 PM</p>