

Ryan White TGA Planning Council

Las Vegas TGA (Nye, Clark Counties Nevada; Mohave County, Arizona)

Vicki Koceja & Jim Foley, Co-Chairs



Planning Council Meeting Minutes

Meeting Date: Tuesday, August 5th, 2014

Start Time: 10:15 am

End Time: 11:20 am

Location: Clark County Social Services; 1600 Pinto Lane, 3rd Floor Conference Room

Presiding Chair: Vicki Koceja

Recorder: Jeff Daniel

Summary of Committee Business Votes

- Approval of Minutes from the May 28th, 2014 Meeting
- Review and approve Planning Council membership applications (n=3)
- Approval of 2013 Carry Over Request

(1.0) CALL TO ORDER

Vicki called the meeting to order at 10:15 am. Vicki asked attendees to silence their cellphones. Planning Council Staff confirmed 10 agenda postings. Attendees introduced themselves and a quorum was established at 10:15 am. Vicki read the agenda for today's meeting.

(2.0) COMMENTS BY THE GENERAL PUBLIC

Vicki asked if there were any members of the public that would like to address the Executive Committee. No members of the public made comments.

(3.0) BUSINESS ITEMS

- a) *Approval of the May 28th, 2014 Meeting Minutes*—Heather Lazarakis made a motion to approve the May 28th, 2014 meeting minutes. The motion was second by Lorenzo Fernandez.

In Favor: Patrick Bozarth, Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Liliana Dionisio, Natalia Lopez, Cheryl Radeloff (phone), Jim Foley, John Sapero

Against: None

Abstentions: John Miles, Dan Olsen

- b) *Review Needs Assessment Activities:* We received 273 responses to the in care survey, 51 to the out of care survey and 18 to the provider survey. Focus groups are currently underway with our first one taking place in Mohave county tomorrow (Tuesday August 5th), the focus groups for Clark County residents will be held next Tuesday August 12th and the final focus group will be held Monday August 18th in Nye County. The project is on track to have a draft of the final document out to the Planning Council next week and the only thing missing from that will be the focus group transcripts. The finalized document including focus group transcripts will be emailed no later than Tuesday August 19th.
- c) *Review and approve Planning Council membership applications:* The Planning Council interviewed three new applicants for Planning Council membership. Each candidate was asked a series of interview questions by individual Planning Council members. The Planning Council voted to approve: Gary Costa (AIDS Service Organization Representative); Tammy Chinn (Affected Community); Angela Blankenhorn (Healthcare Provider). Liliana Dionisio

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made the motion to approve the three candidates. The motion was seconded by Kenneth Gary.

In Favor: Patrick Bozarth, Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Liliana Dionisio, Natalia Lopez, Cheryl Radeloff (phone), Jim Foley, John Sapero
Against: None
Abstentions: John Miles, Dan Olsen

- d) *Review 2013 Carry Over Request:* The Executive Committee reported to Planning Council the 2013 Carry Over request, process and recommendation (see below).

Requested Funding Category	Total	Supports Comprehensive Goal #
Oral Health Services	\$86,950.28	GOAL #2: Increase access to care and optimize health outcomes for people living with HIV (NHAS). GOAL #5: Eliminate barriers to care and treatment to ensure all PLWH/A are in care and have positive health outcomes (Healthy People 2020). GOAL #7: Respond in a timely and effective manner to changes in the health care system (ACA).
Food Bank/Home Delivered Meals	\$86,950.29	GOAL #2: Increase access to care and optimize health outcomes for people living with HIV (NHAS). GOAL #11: Close Gaps in Care (Outlying Counties within the TGA-Nye, NV and Mohave, AZ)
Total	\$173,900.57	

otion to approve the FY 2013 Carryover Request based on information presented by the Executive Committee. Lorenzo Fernandez seconded the motion.

In Favor: Patrick Bozarth, Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Liliana Dionisio, Natalia Lopez, Cheryl Radeloff (phone), Jim Foley, John Sapero
Against: None
Abstentions: John Miles, Dan Olsen

- e) *Review 2013 Assessment of the Administrative Agent*—The Executive Committee reviewed and approved the process for the 2013 Assessment of the Administrative Agent. As this task is assigned to the Executive Committee, the Planning Council was briefed on the process as this is a federal mandate of Planning Councils.

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- f) *Grantee's Report*—Alisha Barrett, Grantee provided the following updates to the Planning Council:
- i. FY 13 expenditures and FY 13 close out
 - ii. Vacant position within the Grantee's office for a Quality Management professional
 - iii. All conditions of award were submitted by 7/30/14
 - iv. Agencies have approached the Grantee about presenting to the Planning Council
DISCUSSION: Executive Committee members would like to host an "Open House" whereby Planning Council members can learn more from community agencies and the services they provide to PLWHA. The Executive Committee requested that Grantee and PC Staff develop a 2 page capability statement for agencies to complete prior to the Planning Council open house.

(4.0) INFORMATIONAL ITEMS

- a) Community Counseling Center has a vacancy for HIV Risk Reduction Specialist. For more information contact: hr@cccfn.org
- b) Community Counseling Center's 4th Annual Gala is on September 20th, 2014
- c) Shawn Bolster announced The 18th annual United States Conference on AIDS (USCA), will take place October 2-5, 2014, at the Hilton San Diego Bayfront Hotel, in San Diego, CA.
- d) Jim Foley, LVTGA Planning Council Co-Chair will present at the USCA
- e) Vicki Koceja announced the HIV Updated Conference in Reno on 11/8 and 11/9. The conference is sponsored by the Nevada AIDS Education Training Center
- f) Lorenzo Fernandez announced Community Outreach Medical Center (COM-C) has a nutritionist on site three times per week.

(5.0) NEXT MEETING

Friday, August 22nd, 2014 from 9 a.m. to 4 p.m.

Clark County Social Services, 1600 Pinto Lane, 3rd Floor Conference Room

(6.0) COMMENTS BY THE GENERAL PUBLIC

None

(7.0) ADJOURNMENT

11:20 a.m.

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Planning Council Attendance Record - 2014

#	Name	March	May	August 5th	August 22nd	September	November
1	Lorenzo Fernandez	Y	Y	Y			
2	Angela Blankenhorn						
3	Gary Costa						
4	Melissa Norwood	Y	Absent	Absent			
5	Patrick Bozarth (EX)		Y	Y			
6	Sabrina Hagan-Finks (EX)	Y	Y	Y			
7	Karyn Smith	Y	Y	Y			
8	Debra Guzman						
9	Natalie Mazzullo		Y	Absent			
10	Heather Lazarakis	Y	Y	Y			
11	Dan Olsen	phone	Absent	phone			
12	Lisa Fuentes		phone	Absent			
13	Vicki Koceja (EX; PC Co-Chair)	Y	Y	Y			
14	Shawn Bolster						
15	Rev. Wilfred Moore	phone	Absent	Absent			
16	Sandi Larson		Y	Absent			
17	Cheryl Radeloff	Y	Y	phone			
18	John Sapero		Y	Y			
19	Liliana Dionisio	Y	phone	Y			
20	Kenneth Gary (EX)		Y	Y			
21	Natalia Lopez	Y	Y	Y			
22	James Foley (EX; PC Co-Chair)	phone	Y	Y			
23	Andrea Katz						
24	Patricia Sheppard						
25	Justo Meza						
26	John Miles	Absent	Absent	Y			
27	David Purdy						
28	Aldo Flores	Absent	Absent	Absent			
29	Tammy Chin						