



Gary Costa & Kenneth Gary, Co-Chairs

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**Planning Council Meeting Minutes**

**Meeting Date:** Wednesday, March 25, 2015  
**Start Time:** 9:07 am  
**End Time:** 1:49 pm  
**Location:** Clark County Social Services; 1600 Pinto Lane, 3<sup>rd</sup> Floor Conference Room  
**Presiding Chair:** Gary Costa  
**Recorder:** Jeff Daniel

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**Summary of Committee Business Votes**

- Approval of Minutes from the May 27, 2015 Meeting
- Approval of FY 16 Service Priorities
- Approval of FY 16 Resource Allocation
- Approval of FY 16 Directives

**(1.0) CALL TO ORDER**

Gary Costa called the meeting to order at 9:07 am. Gary asked attendees to silence their cellphones. Planning Council Staff confirmed 7 agenda postings. Attendees introduced themselves and a quorum was established at 9:10 am. Gary read the agenda for today's meeting.

**(2.0) COMMENTS BY THE GENERAL PUBLIC**

None

**(3.0) BUSINESS ITEMS**

- a) *Approval of the May 27<sup>th</sup>, 2015 Meeting Minutes*—Tammy Chinn made a motion to approve the meeting minutes. The motion was second by David Purdy.

**In Favor:** Patrick Bozarth, Karyn Smith, Heather Lazarakis, Ivie Adams, John Miles, Melissa Norwood, Dan Olsen, Marlo Tonge, Cheryl Radeloff, Sandi Larson, Kenneth Gary, Angela Blankenhorn, Gary Costa, Shawn Bolster, Andrea Katz, Patricia Sheppard, David Purdy, Tammy Chinn

**Against:** None

**Abstentions:** None

**Absent:** Lorenzo Fernandez, Liliana Dionisio, Natalia Lopez, John Saperro, Greg Garland

- b) *Approval of Priority Setting:* PC Staff presented data sets necessary to determine the TGA's FY 16 service priorities. Priority Setting included the following data sets: 1) 2014 In Care Needs Assessment (273 consumer responses); 2) 2014 Out of Care Needs Assessment (51 responses); 3) 2014 Provider Survey (18 responses); 4) 2015 Service Utilization; 5) 2015 Pathway to Care-Newly Diagnosed (89 responses and; 6) 2015 Pathway to Care/Returned to Care (61 responses)..



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Service Category	2016 Ranking
Outpatient/Ambulatory Medical Care (OAMC)	1
Oral Health Care	2
Medical Transportation	3
Medical Case Management	4
Mental Health Services	5
Food Bank/Home Delivered Meals	6
AIDS Pharmaceutical Assistance (local)	7
Emergency Financial Assistance	8
Early Intervention Services	9
Housing Services	10
Health Insurance Premium/Cost Sharing	11
Substance Abuse Services-Outpatient	12
Medical Nutritional Therapy	13
Health Education/Risk Reduction	14
Outreach Services	15
Psychosocial Support Services	16
AIDS Drugs Assistance Program (ADAP)	17
Home Health Care	18
Home and Community-based Health Services	19
Hospice Services	20
Case Management (non-Medical)	21
Child Care Services	22
Legal Services	23
Linguistic Services	24
Outreach Services	25
Permanency Planning	26



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<b>Psychosocial Support Services</b>	27
<b>Referral to Health Care/Support Services</b>	28
<b>Rehabilitation Services</b>	29
<b>Respite Care</b>	30
<b>Substance Abuse Residential Services</b>	31
<b>Treatment Adherence Counseling</b>	32

**In Favor:** Patrick Bozarth, Karyn Smith, Heather Lazarakis, Ivie Adams, John Miles, Melissa Norwood, Dan Olsen, Marlo Tonge, Cheryl Radeloff, Sandi Larson, Kenneth Gary, Angela Blankenhorn, Gary Costa, Shawn Bolster, Andrea Katz, Patricia Sheppard, David Purdy, Tammy Chinn  
**Against:** None  
**Abstentions:** None  
**Absent:** Lorenzo Fernandez, Liliana Dionisio, Natalia Lopez, John Sapero, Greg Garland

- a) *Approval of Resource Allocations:* PC Staff presented data necessary to determine the TGA’s FY16 resource allocation. Resource Allocation included the following data sets: 1) 2014 Service Category Allocations; 2) 2014 Service Category Final Expenditures; 3) 2015 Service Category Allocations; 4) Three-year trend of unduplicated client counts by service category; 5) 2014 Cost per client by service category; 6) 2014-Number of clients returned to care; 7) 2014-Number of clients newly diagnosed and brought into care and; 8) the TGA’s Epidemiological Profile. Tammy Chinn made a motion to approve the TGA’s FY 2016 Resource Allocations. The motion was seconded by Ivie Adams.

**In Favor:** Patrick Bozarth, Karyn Smith, Heather Lazarakis, Ivie Adams, John Miles, Melissa Norwood, Dan Olsen, Marlo Tonge, Cheryl Radeloff, Sandi Larson, Kenneth Gary, Angela Blankenhorn, Gary Costa, Shawn Bolster, Andrea Katz, Patricia Sheppard, David Purdy, Tammy Chinn  
**Against:** None  
**Abstentions:** None  
**Absent:** Lorenzo Fernandez, Liliana Dionisio, Natalia Lopez, John Sapero, Greg Garland



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	\$ 5,724,438	\$ 366,750
<u>Service Category (HRSA)</u>	<u>GY16 Grant Request</u>	<u>% of Request</u>
Medical Transportation	\$ 151,992	3.12%
Outpatient/Ambulatory Medical Care	\$ 1,300,000	26.72%
Housing Services	\$ 110,000	2.26%
Medical Case Management	\$ 1,472,704	30.27%
Food Bank/Home Delivered Meals	\$ 43,972	0.90%
Substance Abuse Services- <i>Outpatient</i>	\$ 142,305	2.92%
Mental Health Services	\$ 300,000	6.17%
Oral Health Care	\$ 250,000	5.14%
Health Insurance Premium & Cost Sharing Assistance	\$ 113,914	2.34%
Early Intervention Services	\$ 545,000	11.20%
Emergency Financial Assistance	\$ 102,855	2.11%
Medical Nutritional Therapy	\$ 175,000	3.60%
Health Education/Risk Reduction	\$ 130,000	2.67%
AIDS Pharmaceutical Assistance (Local)	\$ -	0.00%
Non Medical Case Management	\$ -	0.00%
Psychosocial Support Services	\$ 28,030	0.58%
<b>Total Services</b>	<b>\$ 4,865,772</b>	<b>99%</b>
<b>Core vs. Support Break Out</b>	<b>2016</b>	
Core Services	88%	
Support Services	12%	

**2016 MAI FUNDS**

<u>Service Category (HRSA)</u>	<u>2016 Allocated</u>	<u>% of Allocation</u>
Outpatient/Ambulatory Medical Care	\$ 183,375	50%
Medical Case Management	\$ 183,375	50%

- b) *Approval of 2016 Directives:* PC Staff presented FY 2015 Planning Council Directives. These were used to determine the FY 2016 directives. Andrea Katz made a motion to approve the FY 2016 Directives according to the tracked changes. The motion was seconded by John Miles

**In Favor:** Patrick Bozarth, Karyn Smith, Heather Lazarakis, Ivie Adams, John Miles, Melissa Norwood, Dan Olsen, Marlo Tonge, Cheryl Radeloff, Sandi Larson, Kenneth Gary, Angela



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Blankenhorn, Gary Costa, Shawn Bolster, Andrea Katz, Patricia Sheppard, David Purdy, Tammy Chinn

**Against:** None

**Abstentions:** None

**Absent:** Lorenzo Fernandez, Liliana Dionisio, Natalia Lopez, John Sapero, Greg Garland

## FY 2016 DIRECTIVES TO THE GRANTEE

### I. GRANT ADMINISTRATION

#### DIRECTIVE 1.1 - TO FACILITATE COST EFFECTIVENESS AND FULL EXPENDITURE OF FUNDING ACROSS ALL SERVICE CATEGORIES

The Grantee must ensure that prioritized funded services are available to all people living with HIV/AIDS in all regions of the TGA. The Grantee will utilize service categories, service category definitions and percentages as approved by the Planning Council. The Grantee shall produce a report to the Council. The report will show the final allocations. The Grantee shall produce three expenditure reports annually, and submit the report to the Executive and Planning Council.

#### DIRECTIVE 1.2 – RAPID REALLOCATION TOOL FOR THE GRANTEE

The Grantee may rapidly reallocate funds without Planning Council consent based on the following conditions:

1. Up to 10% of the service category allocation
2. Service category reallocations may occur after the second quarter of the grant year (August 31<sup>st</sup>)
3. Service category reallocations can be made from support to support. Support to core and core to core.

### II. GENERAL CONTRACTOR RESPONSIBILITIES

#### DIRECTIVE 2.1 – TO FACILITATE DEVELOPMENT OF AND ADHERENCE TO THE TGA’S STANDARDS OF CARE

All Ryan White Part A funded service providers shall adhere to the Standards of Care approved by the Planning Council and developed in partnership with the Grantee.

The Grantee shall monitor data collection and quality of care, produce a periodic report in conjunction with the Planning Council’s Executive Committee, and submit the report to the Planning Council.

#### DIRECTIVE 2.2 – TO FACILITATE SERVICE UTILIZATION DATA

The Grantee shall monitor data collection and utilization data and produce a report for the Planning Council for the purpose of the Priority Setting and Resource Allocation process. For the

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purpose of setting Out of Care and Unaware goals, the Grantee shall provide quarterly and annual reports on the number of PLWHA returned to care and the number of Unaware PLWHA identified and linked to care. Additionally, the Grantee shall provide the Planning Council with an annual report of Community Viral Load and CD4 monitoring.

### **DIRECTIVE 3.1—ENHANCE THE TGA’S MEDICAL CASE MANAGEMENT MODEL**

The Planning Council directs the Grantee to further develop the TGA’s Medical Case Management model that fully complies with HRSA’s Medical Case Management definition. This includes further enhancement of the linkage between medical case managers and the HIV medical team.

#### **(4.0) INFORMATIONAL ITEMS**

- a) Alisha Barrett presented the new Planning Council logo.



#### **(5.0) NEXT MEETING**

TBD

#### **(6.0) COMMENTS BY THE GENERAL PUBLIC**

None

#### **(7.0) ADJOURNMENT**

1:49 PM