

Las Vegas TGA Ryan White Part A HIV/AIDS Planning Council



PC MINUTES

MAY 28TH, 2014

10 A.M. TO 11:50 A.M.

CLARK COUNTY SOCIAL SERVICES
1600 PINTO LANE, 3RD FLOOR CONFERENCE
ROOM
LAS VEGAS, NV 89106

Submitted By: Jeff Daniel, Planning Council Support Staff

MEMBERS PRESENT	Patrick Bozarth , Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Natalie Mazzullo, Lisa Fuentes (phone), Liliana Dionisio (phone), Natalia Lopez, Cheryl Radeloff, Jim Foley, Sandi Larson, Kenneth Gary, John Sapero
MEMBERS ABSENT	None
STAFF PRESENT	Alisha Barrett, Aliya Buttar, Jeff Daniel Alisha Barrett, Jeff Daniel
GUESTS AND MEMBERS OF THE PUBLIC PRESENT	Debra Guzman, Tammy Chinn, Pauline Ramos, Andrea Katz, Janet Carmen, Shawn Bolster, Timothy Brown, Tim Hoeffgen, David Purdy

1. CALL TO ORDER

CALLED TO ORDER	Vicki Koceja -Planning Council Co-Chair at 10:10 a.m.
CONFIRMATION OF POSTINGS	PC Support Staff received 11 confirmations.
ESTABLISHMENT OF A QUORUM	A quorum was established at 10:10 a.m.
STATEMENT OF AGENDA	Agenda was read as stated.
PUBLIC COMMENT	None

2. BUSINESS ITEMS

A) APPROVAL OF MEETING MINUTES FROM 3/26/14

MOTION	Jim Foley made a motion to approve the minutes from March 26 th , 2014. Patrick Bozarth seconded the motion.	
VOTE	Patrick Bozarth , Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Natalie Mazzullo, Lisa Fuentes (phone), Liliana Dionisio (phone), Natalia Lopez, Cheryl Radeloff, Jim Foley, Sandi Larson, Kenneth Gary, John Sapero	IN FAVOR
	NONE	NOT IN FAVOR

B) REVIEW NEEDS ASSESSMENT SURVEY TOOL/REVIEW NEEDS ASSESSMENT ACTIVITIES

DISCUSSION	Shayla Streiff reviewed the Needs Assessment process, survey tools and survey participant incentive procedure. The Executive Committee recommended a \$20 food card (with prohibitions on tobacco and alcohol) for each survey participant and \$15 for each focus group participant (with prohibitions on tobacco and alcohol).	
MOTION	Cheryl Radeloff made a motion to approve the Needs Assessment tools. Jim Foley seconded the motion.	
VOTE	Patrick Bozarth , Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Natalie Mazzullo, Lisa Fuentes (phone), Liliana Dionisio (phone), Natalia Lopez, Cheryl Radeloff, Jim Foley, Sandi Larson, Kenneth Gary, John Sapero	IN FAVOR
	NONE	NOT IN FAVOR

C) REVIEW AND APPROVE PLANNING COUNCIL MEMBERSHIP APPLICATIONS

DISCUSSION	Planning Council members interviewed six new applicants for Planning Council membership. Natalia Lopez made a motion to approve the five new Planning Council Applicants. Karyn Smith seconded the
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	motion.	
VOTE	Patrick Bozarth , Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Natalie Mazzullo, Lisa Fuentes (phone), Liliana Dionisio (phone), Natalia Lopez, Cheryl Radeloff, Jim Foley, Sandi Larson, Kenneth Gary, John Sapero	IN FAVOR
	NONE	NOT IN FAVOR
D) REVIEW PLANNING COUNCIL ACTIVITIES		
DISCUSSION	The Planning Council discussed the upcoming 2015 Priority Setting and Resource Allocation workshop scheduled for Friday, August 22 nd from 9 a.m. to 3 p.m. at 1600 Pinto Lane, 3 rd Floor Training room.	
MOTION	No motion required	
E) DISCUSS PLANNING COUNCIL CO-CHAIR VACANCY AND EXECUTIVE COMMITTEE COMPOSITION PER COUNCIL BY-LAWS		
DISCUSSION	Jim Foley has been nominated to serve as the Planning Council Co-Chair with Vicki Koceja.	
	The Executive Committee reviewed its composition as outlined in the By-Laws. The Executive Committee consists of: Jim Foley and Vicki Koceja-Planning Council Co-Chairs Patrick Bozarth representing the provider community Kenneth Gary representing the HIV/AIDS client community SaBrina Hagan-Finks representing the public health community	
MOTIONS	1: Cheryl Radeloff made a motion to approve Jim Foley as Planning Council Co-Chair. Kenneth Gary seconded the motion. 2: Natalia Lopez made a motion to approve the Executive Committee. Patrick Bozarth seconded the motion.	
VOTES	Patrick Bozarth , Karyn Smith, Lorenzo Fernandez, SaBrina Hagan-Finks, Heather Lazarakis, Vicki Koceja, Natalie Mazzullo, Lisa Fuentes (phone), Liliana Dionisio (phone), Natalia Lopez, Cheryl Radeloff, Jim Foley, Sandi Larson, Kenneth Gary, John Sapero	IN FAVOR
	NONE	NOT IN FAVOR
F) GRANTEE'S REPORT		
DISCUSSION	Alisha Barrett, Grantee, provided the following report: <ul style="list-style-type: none"> The FY 14 Notice of Grant Award has been received. The TGA received a 6% increase in funding over last year's award amount All provider contracts are in place and the Grantee is meeting with each provider to review contracts The Grantee had a call with the TGA's HRSA project officer 	
MOTION	No motion required	
G) PLANNING COUNCIL TRAINING —Jeff Daniel gave an overview of the 2014 Priority Setting and Resource Allocation process		

3. Informational Items

ANNOUNCEMENTS	None
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4. Next Meeting

NEXT MEETING	WEDNESDAY, AUGUST 22 ND , 2014 CLARK COUNTY SOCIAL SERVICES 1600 PINTO LANE, 3RD FLOOR CONFERENCE ROOM LAS VEGAS, NV 89106
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5. Public Comment

	None
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6. Adjournment

MEETING
ADJOURNED

11:50 a.m.