

# Ryan White TGA Planning Council

Las Vegas TGA (Nye, Clark Counties Nevada; Mohave County, Arizona)

Vicki Koceja & Jim Foley, Co-Chairs



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## Executive Committee Meeting Minutes

**Meeting Date:** Monday, October 27<sup>th</sup>, 2014

**Start Time:** 9:11 am

**End Time:** 9:43 am

**Location:** Clark County Social Services; 1600 Pinto Lane, 3<sup>rd</sup> Floor Conference Room

**Presiding Chair:** Vicki Koceja

**Recorder:** Jeff Daniel

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### Summary of Committee Business Votes

- Approval of Minutes from the August 22<sup>nd</sup>, 2014 Meeting
- Approval of the 2014 Reallocations as recommended by the Grantee
- Approval of 2014 Carry Over Request

#### (1.0) CALL TO ORDER

Jim called the meeting to order at 9:11 am. Jim asked attendees to silence their cellphones. Planning Council Staff confirmed 10 agenda postings. Attendees introduced themselves and a quorum was established at 9:11 am. Jim read the agenda for today's meeting.

#### (2.0) COMMENTS BY THE GENERAL PUBLIC

Jim asked if there were any members of the public that would like to address the Executive Committee. No members of the public made comments.

#### (3.0) BUSINESS ITEMS

- a) *Approval of the August 22<sup>nd</sup>, 2014 Meeting Minutes*—Kenneth Gary made a motion to approve the meeting minutes. The motion was second by Jim Foley.

**In Favor:** Patrick Bozarth, Kenneth Gary, Jim Foley, Vicki Koceja

**Against:** None

**Abstentions:** None

**Not Present:** SaBrina Hagan-Finks

- b) *Review FY 2014 Reallocations*- The Executive Committee was presented a reallocation request from the Grantee. The following reallocations were recommended:

Service Category	Increase/Decrease	Amount
Ambulatory/Outpatient Medical Care	Decrease	\$31,000
Medical Case Management	Decrease	\$11,000
Early Intervention Services	Increase	\$20,000
Emergency Financial Assistance	Increase	\$20,000
Medical Nutrition Therapy	Increase	\$2,000

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A motion to approve the FY 2014 Reallocation request as presented by the Grantee was made by Jim Foley and seconded by Kenneth Gary.

**In Favor:** Patrick Bozarth, Kenneth Gary, Jim Foley, Vicki Koceja  
**Against:** SaBrina Hagan-Finks  
**Abstentions:** None

- c) *Review and approve FY 2014 Carry Over Request:* The Grantee presented the recommended carry over request for FY 2014. The amount, of \$185,000, was recommended to be allocated to Early Intervention Services.

A motion to approve the FY 2014 Carry Over request as presented by the Grantee was made by Jim Foley and seconded by Patrick Bozarth.

**In Favor:** Patrick Bozarth, Kenneth Gary, Jim Foley, Vicki Koceja, SaBrina Hagan-Finks  
**Against:** None  
**Abstentions:** None

- d) *Review/Define Needs Assessment Focus*—The Executive Committee discussed the Needs Assessment for FY 2015. The committee decided to conduct a focused needs assessment with the following objectives:

1. To determine what services are critical to ensure timely HIV medical care entry (within 3 months of initial diagnosis)
2. To determine which severe need groups enter care at a delayed rate and why
3. To provide recommendations on care linkage and retention for persons living with HIV in service area

Jim Foley made a motion to accept the Need Assessment focus. Kenneth Gary seconded the motion.

**In Favor:** Patrick Bozarth, Kenneth Gary, Jim Foley, Vicki Koceja, SaBrina Hagan-Finks  
**Against:** None  
**Abstentions:** None

### (4.0) INFORMATIONAL ITEMS

- a) Project Homeless on November 19<sup>th</sup>

### (5.0) NEXT MEETING

TBD

### (6.0) COMMENTS BY THE GENERAL PUBLIC

None

### (7.0) ADJOURNMENT

9:43 a.m.

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**Parking Lot Items**

1. Agency capability statement development (Grantee and Planning Council Staff)

**Executive Committee Attendance Record - 2014**

	<b>Council Member</b>	March	May	Aug #1	Aug #2	Oct	Feb 2015			
1.	SaBrina Hagan-Finks	Yes	Yes	Yes	Yes	Yes				
2.	Patrick Bozarth	NA	Yes	Yes	Yes	Yes				
3.	<i>Vicki Koceja PC Co-Chair</i>	Yes	Yes	Yes	Yes	Yes				
4.	Kenneth Gary	NA	Yes	Yes	Yes	Yes				
5.	<i>Jim Foley PC Co-Chair</i>	NA	Yes	Yes	Yes	Yes				
	Ryan White Office	Yes	Yes	Yes	Yes	Yes				
	Planning Council Staff	Yes	Yes	Yes	Yes	Yes				
	% of Committee present:	NA	100%	100%	100%	100%				