

Las Vegas TGA Ryan White Part A HIV/AIDS Planning Council



EC MINUTES

MAY 28TH, 2014

9 A.M. TO 9:49 A.M.

CLARK COUNTY SOCIAL SERVICES
1600 PINTO LANE, 3RD FLOOR CONFERENCE
ROOM
LAS VEGAS, NV 89106

Submitted By: Jeff Daniel, Planning Council Support Staff

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| MEMBERS PRESENT | SaBrina Hagan-Finks, Vicki Koceja, Kenneth Gary, Patrick Bozarth, Jim Foley |
| MEMBERS ABSENT | None |
| STAFF PRESENT | Alisha Barrett, Jeff Daniel |
| GUESTS AND MEMBERS OF THE PUBLIC PRESENT | None |

1. CALL TO ORDER

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| CALLED TO ORDER | Vicki Koceja -Planning Council Co-Chair at 9:10 a.m. |
| CONFIRMATION OF POSTINGS ESTABLISHMENT OF A QUORUM | PC Support Staff received 11 confirmations. A quorum was established at 9:10 a.m. |
| STATEMENT OF AGENDA | Agenda was read as stated. |
| PUBLIC COMMENT | None |

2. BUSINESS ITEMS

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| A) APPROVAL OF MEETING MINUTES FROM 3/26/14 | | |
| MOTION | SaBrina Hagan-Finks made a motion to approve the minutes from March 26 th , 2014. Jim Foley, seconded the motion. | |
| VOTE | SaBrina Hagan-Finks, Vicki Koceja, Kenneth Gary, Patrick Bozarth, Jim Foley | IN FAVOR |
| | NONE | NOT IN FAVOR |

B) REVIEW NEEDS ASSESSMENT SURVEY TOOL/REVIEW NEEDS ASSESSMENT ACTIVITIES

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| DISCUSSION | Shayla Streiff reviewed the Needs Assessment process, survey tools and survey participant incentive procedure. The Executive Committee recommended a \$20 food card (with prohibitions on tobacco and alcohol) for each survey participant and \$15 for each focus group participant (with prohibitions on tobacco and alcohol). | |
| MOTION | SaBrina Hagan-Finks made a motion to approve the Needs Assessment tools. Jim Foley seconded the motion. | |
| VOTE | SaBrina Hagan-Finks, Vicki Koceja, Kenneth Gary, Patrick Bozarth, Jim Foley | IN FAVOR |
| | NONE | NOT IN FAVOR |

C) DISCUSS PLANNING COUNCIL CO-CHAIR VACANCY

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| DISCUSSION | The Executive Committee discussed the current Co-Chair Vacancy. Jim Foley was nominated to fill the position. | |
| MOTION | SaBrina Hagan-Finks made a motion to approve Jim Foley as Planning Council Co-Chair. Patrick Bozarth seconded the motion. | |

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| VOTE | SaBrina Hagan-Finks, Vicki Koceja, Kenneth Gary, Patrick Bozarth, Jim Foley | IN FAVOR |
| | NONE | NOT IN FAVOR |
| D) REVIEW EXECUTIVE COMMITTEE COMPOSITION PER COUNCIL BY-LAWS | | |
| DISCUSSION | The Executive Committee reviewed its composition as outlined in the By-Laws. The Executive Committee consists of: Jim Foley and Vicki Koceja-Planning Council Co-Chairs Patrick Bozarth representing the provider community Kenneth Gary representing the HIV/AIDS client community SaBrina Hagan-Finks representing the public health community | |
| MOTION | No motion required | |
| E) REVIEW FRAMEWORK FOR 2015 PRIORITY SETTING AND RESOURCE ALLOCATION | | |
| DISCUSSION | The Executive Committee discussed the FY 15 PSRA process and selected Friday, August 22 nd from 9-3 as the date for the PSRA workshop. | |
| MOTION | No motion required | |
| F) REVIEW PLANNING COUNCIL ACTIVITY TIMELINE (PCAT) | | |
| DISCUSSION | The Executive Committee reviewed the PCAT and determined the Planning Council is on track with all work assignments/tasks | |
| MOTION | No motion required | |
| G) REVIEW PLANNING COUNCIL AGENDA | | |
| DISCUSSION | The Executive Committee reviewed the Planning Council agenda. The Council agenda will have four (4) votes: 1) Approval of 3/26/14 minutes; 2) Approval of new members to the Planning Council (n=6); 3) Approval of the Needs Assessment survey instruments; 4) Approval of Jim Foley as Co-Chair of the Planning Council | |
| MOTION | No motion required | |
| H) GRANTEE'S REPORT | | |
| DISCUSSION | Alisha Barrett, Grantee, provided the following report: <ul style="list-style-type: none"> The FY 14 Notice of Grant Award has been received. The TGA received a 6% increase in funding over last year's award amount All provider contracts are in place and the Grantee is meeting with each provider to review contracts The Grantee had a call with the TGA's HRSA project officer | |
| MOTION | No motion required | |

3. Informational Items

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| ANNOUNCEMENTS | None |
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4. Next Meeting

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| NEXT MEETING | WEDNESDAY, AUGUST 22 ND , 2014 CLARK COUNTY SOCIAL SERVICES 1600 PINTO LANE, 3RD FLOOR CONFERENCE ROOM LAS VEGAS, NV 89106 |
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5. Public Comment

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| | None |
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6. Adjournment

MEETING
ADJOURNED

9:49 a.m.